



PATIENT PARTICIPATION GROUP MEETING MINUTES

Meeting Date: Tuesday 29th October 2024

Attendees:

Practice Representatives:	PPG Members:	Apologies:	
Faith Woodcock	JB (Chair)	Sophie Ferrier (practice)	LC
Kirstie Hornsey	KD (Vice Chair)	HB	MS
Sue Scorer	MB	WS	MG
	KE	JW	JP
	SF	BD	YT
	CL	KF	

Meeting Minutes		
Item		Owner
1.	<p><u>Welcome and Introductions</u></p> <p>The meeting was opened by the Chair and SS passed on apologies from members and staff unable to attend. Unfortunately the Teams link was not working properly for YT to connect remotely.</p>	
2.	<p><u>Actions from last meeting</u></p> <p>Dates for PPG members to come onsite and offer training to other patients on how to access online services has not been agreed due to personal circumstances.</p> <p>Noticeboard updates - nothing sent from members to go on board since last meeting. Photos have been received from some members which have been added to this.</p> <p>Those present went through the webpage, in particular the PPG page. Some suggestions were made for moving the photographs to the top and possibly the use of a rolling banner. Unfortunately this could not be restricted to the PPG page but could be put onto the welcome page. There were some good ideas shared however we are quite restricted with the layout as it is a pre-designed website that we can only add text/photos into. Members would generally like to see it be more colourful and appealing.</p>	
Action	<p><i>Members to suggest dates to training</i></p> <p><i>To look at different layouts for website</i></p>	<p><i>Members</i></p> <p><i>Practice</i></p>
3.	<p><u>Members Items</u></p> <p>Chair had been invited to a regional PPG Chairperson meeting which is being held in early November. He will attend on our behalf and feedback.</p>	

Action	<i>JB to feedback following PPG Chairperson meeting</i>	JB
3	<p><u>Practice Update</u></p> <p>Staff updates</p> <p>Sally, our sexual and reproductive health nurse is back from maternity leave. She also provides minor illness appointments.</p> <p>Dr Worah is retiring at the end of the year, if any patients wish to leave a message for her we can pass this on.</p> <p>We have a new receptionist who will be providing holiday and sickness cover. As always we ask for patients understanding as they complete their training.</p> <p>Future of NHS</p> <p>With the new government coming in a new 5-year plan is being agreed for the NHS and they want patient input both locally and nationally. A link has been sent out to our patients to complete both surveys. More information can be found at: Our NHS - We need to talk - Let's Get Better.</p> <p>Newsletter Ideas</p> <p>Some examples of recent newsletters were handed out. Staff asked for any patient feedback on the type of things they may wish to be included in these.</p> <p>Potential building work</p> <p>Consideration is being given to the possibility of an extension. Potential funding is being sought. PPG feedback will be sought should we move onto the next stage.</p> <p>Patient Transport</p> <p>Discussion on options for patient transport as we have had some issues recently with patients being unable to attend for appointments as transport options have been unreliable, for example hospital transport when someone has a 7am Goole hospital appointment. A number of options were discussed including Humber and Wolds voluntary care service.</p>	
AOB	<p>Member resignation – CF.</p> <p>The date of the next meeting was agreed by members present. This will be our Annual General Meeting (AGM) to be held on Monday 27th January 2025.</p> <p>Current chair and vice chair happy to be re-elected if no other interest.</p>	